

**MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING**  
24 March 2016 Conference Call 1100-1200 (Pacific Daylight Time)  
Amended and approved 22 April 2016

**Present:** Nina Karnovsky (Chair), Jane Dolliver (Secretary), Martin Renner (Treasurer), Kathy Kuletz (Past Chair), Chris Tyson (Student Representative), Peter Hodum (Washington/Oregon Representative), Stephanie Avery-Gomm (Canada Representative), Robb Kaler (Alaska/Russia Regional Representative), Kyra Mills-Parker (Chair Elect) [9].

**Not present:** Yuri Albores-Barajas (S California/Latin America/Hawaii Regional Representative), Stan Senner (Vice Chair for Conservation), Samantha Richman (E Coast Us Regional Representative), Kuniko Otsuki (Asia/Oceania Regional Representative), Anna Weinstein (Northern California Representative), Ross Wanless (Europe/Africa Regional Representative) [6].

**Coordinators present:** Jennifer Lang (Membership Coordinator), Joanna Smith (Communications Committee interim Coordinator) [2].

#### 1. APPROVE AGENDA

Changes: 1) Peter will be the lead item 6, item 7 should say Pacific Seabirds 2014-2015 (vol 42)

[Motion to approve the agenda with the two changes mentioned, moved by Jane, Kathy seconds.](#)

Abstentions: 0, nays: 0, passed unanimously.

#### 2. APPROVE MINUTES

[Motion to approve the 25 February 2016 meeting minutes as is, moved by Jane, Robb seconds](#)

Under item 4, change to "...employees cannot access the Bluehost site from some *laptops*."

Under item 5, Pacific Seabirds, change to "Kathy's *goal* will be to..."

[Motion to approve the 25 February 2016 meeting minutes with changes above, moved by Jane, Robb seconds.](#)

Abstentions: 0, nays: 0, passed unanimously.

#### 3. 2016 ANNUAL MTG FEEDBACK

Executive Summary from the survey: 1. RegOnline is working well (need better sync of membership/registration); 2. Check-in process is working well (need notice board for rideshare, etc); 3. People get info about mtg from the PSG website and listserv; 4. Meeting booklet was fine (app in addition to booklet good idea, but not replacement); 5. Number of meals provided was good (need more variety); 6. Poster session was valuable (provide more space between posters, more time for viewing); 7. Breaks were sufficient; 8. Presentation of awards in AM good; 9. Meeting location was good, beautiful (expensive, but condos were affordable – and most stayed there; presentation rooms could have been bigger); 10. People loved the touch carving demo; 11. Overall – great success and kudos to Lindsay and EXCO Chairs (Jo, Kathy, Nina).

[Nina will pass along feedback from a student re: student/mentor mixer to Chris](#)

#### 4. BYLAWS DOCUMENT REVIEW

[Jane needs to 1\) put a "how to read this document" paragraph at the top 2\) create a one paragraph summary of the changes 3\) create a "clean" version with all changes accepted for posting to the members and on the PSG website.](#)

Q: Should we change the bylaws so only the Chair needs to approve committee coordinators? Ans: Yes.

Reason for this change: To agree with sentence three of this same paragraph, "The Chair of the Executive Council shall appoint the Coordinator of each working committee..."

In Article 4: Committees, Section 2: Working Committees, delete “approved by majority vote of the EXCO” at the end of the first sentence, moved by Kathy, seconded by Robb.

Abstentions: 0, nays: 0, passed unanimously.

Motion to send the bylaws document (v9 – w/ changes) to membership, moved by Kathy, Kyra seconds.

Abstentions: 0, Nays: 0, passed unanimously.

#### 5. ALBATROSS AND PETREL CONFERENCE SPONSORSHIP

Peter Hodum and Scott Shaffer are on the organizing committee. A number of companies are sponsoring the meeting but not many (any?) organizations.

Q: Would PSG contribute student travel support? Ans: No, too difficult to determine which PSG member would get the funds.

Q: Would we take funds from the student travel budget? Ans: No, this pays for students to attend PSG

Comment: the 2016 annual meeting may have had a slight deficit (\$4K)

Motion to sponsor the Albatross and Petrel Conference at any level, moved by Nina, Peter seconds.

Abstentions: 0, nays: 9, yays: 0, not passed.

Nina will tell the organizers PSG supports the meeting but cannot contribute financially.

#### 6. 2017 ANNUAL MTG UPDATE

The local committee is Scott Pearson, Nathalie Hamel, and Peter Hodum. Nathalie met with the two potential venues last week (Tacoma Convention Center, Hotel Murano). Justine Miller (conference organizer) is on board and helping PSG negotiate the quotes. Dates for Hotel Murano: 1-4 March. Dates for Tacoma Convention Center: 22-25 Feb. The convention center is preferred, if rates are comparable.

Q: Do we want to get vendors and sponsors for the Tacoma 2017 meeting? Ans: Yes.

Peter, Nathalie, Scott and Kathy need to form a fundraising committee, create a standard letter to reach more people/organizations.

Q: There were not vendors at the Hawaii mtg? Ans: No - local publisher and the touch artist.

Motion to pay the deposit for the first payment (\$1500) of Justine Miller’s (Luana Events) full proposal moved by Kathy, Martin seconds.

Abstentions: 0, nays: 0, passed unanimously.

Kathy will create deposit agreement w/ Justine Miller (what is covered under the \$1500).

#### 7. PACIFIC SEABIRDS v42 UPDATE

*Pacific Seabirds* volume 42 is 80% done, Kathy has received help from Martin, Robb, Laura Bliss and Craig Strong (who wrote the LAA award summary). An expected \$1200 is needed for graphic design/layout services.

Q: Is there \$1200 reserved for this in the endowment? Ans: Yes.

Q: Can the regional representatives take on v43? Ans: No.

Nina will find an editor for *Pacific Seabirds* volume 43.

#### **TIME            AGENDA ITEM, with lead for discussion (\*indicates need for a vote)**

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|-------|--|
| 11:00 | 1. Roll call & review agenda (Jane)                        |
| 11:05 | 2. Approve minutes 25 February 2016* (Jane) Report #1      |
| 11:10 | 3. 2016 annual meeting feedback (Jane) Report #2           |
| 11:20 | 4. Bylaws document final review* Report #3                 |
| 11:35 | 5. Albatross and Petrel Conference PSG sponsorship* (Nina) |
| 11:40 | 6. 2017 meeting update (Peter) Report #4                   |
| 11:50 | 7. Pacific Seabirds 2014-2015 update (Kathy)               |
| 12:00 | 9. Adjourn   |