

**MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING**  
4 August Conference Call 1600-1730 (Pacific Daylight Time)  
Amended and approved 18 August 2016

**Present:** Stephanie Avery-Gomm (Canada Representative), Kyra Mills-Parker (Chair Elect), Jane Dolliver (Secretary), Nina Karnovsky (Chair), Martin Renner (Treasurer), Kathy Kuletz (Past Chair), Robb Kaler (Alaska/Russia Regional Representative), Stan Senner (Vice Chair for Conservation), Peter Hodum (Washington/Oregon Representative) [9].

**Absent:** Yuri Albores-Barajas (S California/Latin America/Hawaii Regional Representative), Kuniko Otsuki (Asia/Oceania Regional Representative), Ross Wanless (Europe/Africa Regional Representative), Anna Weinstein (Northern California Representative), Samantha Richman (E Coast US Regional Representative), Chris Tyson (Student Representative) [6].

**Committee Coordinators Present:** Jennifer Lang (Membership Coordinator) [1].

1. ROLL CALL AND REVIEW AGENDA

Motion to accept the 4 August 2016 agenda as-is moved by Jane, Nina seconds.  
Abstentions: 0, Nays: 0, Yays: 8, motion passed unanimously.

2. MEETING MINUTES 24 JUNE 2016

Motion to approve the 24 May 2016 minutes moved by Kathy, Stephanie seconds.  
Abstentions: 0, Nays: 0, Yays: 8, motion passed unanimously.

3. UPDATES

a) ELECTIONS COMMITTEE UPDATE

The Elections Committee Chair provided an interim report on the nomination of candidates for the offices up for election in January 2017: 1) Chair-elect 2) Vice-chair for Conservation, 3) Secretary 4) S. California, Latin America and Hawaii Representative 5) Washington/Oregon Representative 6) US excluding AK, WA, OR, CA or HI Representative 7) Canada Representative.

Question: are there any candidate suggestions to be passed on to the Elections Committee Chair?

Nina will send recommendations for Chair-elect to the Elections Committee Chair

b) WEBSITE REFRESH UPDATE AND LOGO SELECTION TO MEMBERS

Motion to decide on 2-3 logos to present to the membership moved by Nina, Peter seconds

Question: How do they look in black and white? Answer: Good; on #3, dark circle around the Rhinoceros Auklet makes it hard to make out the bird.

Comment: tropicbirds (#1, #6) need dark eye and correction of the line on the face.

Comment: #4 is good, remove fish from mouth.

Comment: like #2, but would choose different bird.

Comment: not a lot of general public support for Rhinoceros Auklet (looks mean) - #3, #5.

Comment: like the original logo best (with globe).

Comment: high resolution image of original logo could be used for other purposes.

Comment: no, there should only be one PSG logo.

Comment: my choice is to go w/ #2 of and modified/adapted version of the current logo.

Comment: whiskered auklet and tufted puffin were the best meeting logos.

Comment: remember, logo goes on letterhead to officials.

Revised motion to re-contact Anne re: logo 6 (w/ more contrast between primaries and darken Tropicbird's eye), logo 4 (remove fish from mouth) and logo 5 (w/ circle extended to edge and more contrast between bill and background) and request cost info on additional logos, or using elements of the original PSG logo moved by Nina, Peter seconds.

Abstentions: 0, Nays: 0, Yays: 8, passed unanimously

Comment: capitalize first letter of Pacific Seabird Group.

Comment: stylized native drawing of Tufted Puffin would be best, to bring in the human element.

Question: are there other seabird groups that have these three birds? Answer: no.

Comment: Environmental protection in the Caribbean (EPIC) has a Booby (we think).

Comment: Rhinoceros Auklet has a better range – Eastern and Western Pacific; Horned Puffin does not; Tufted Puffin also has a good range.

ExCo votes: in favor of 4 (w/ changes): 6 votes, in favor of 5 (w/ changes): 6 votes, in favor of 6 (w/ changes): 3 votes.

Jane will provide summary of ExCo comments to Jo, to relay to Anne

#### c) 2017 PSG ANNUAL MEETING UPDATE

The meeting page is up. We are encouraging people to book the hotel. Session/symposia nominations coming up in a couple of weeks.

Registration and abstract submission opens 30 September 2016.

Sponsorship, fundraising and merchandising help is needed.

Peter will send Nina a list of possible sponsorships (non-local)

Stephanie will Tweet out the information via pdf

Jo will re-post information on website using pdf

Peter will send email to Kyra, Nina and Kathy re: call between Local Committee and Chairs

Peter will include date when you cannot get registration money refunded

#### d) 2017 ANNUAL MEETING THEME AND PLENARIES

Symposia, sessions and plenary speaker nominations announcement went out 14 July 2016  
5 possible plenary speakers in mind.

Kyra will catch up with Kathy re: those nominated for the LAA who could be plenary speakers

One proposal for a symposium has been submitted.

The theme is: Sound to sea: marine birds across the seascape.

Question: when is the deadline for nominations? Answer: 19 August 2016.

Kyra will send out multiple reminders about special paper sessions, symposium in August

Kyra will let people know she is available to talk if they are thinking about submitting a session/symposium

#### e) 2017 LIFETIME ACHIEVEMENT AND SPECIAL ACHIEVEMENT AWARDS

Lifetime Achievement Award: one nomination received, two nominations pending. 15 August 2016 is the deadline for LAA/SAA nominations. Special achievement award: three nominations pending.

Kathy will send out a reminder re: deadline for nominations

Question: was there a possibility of nominating the decoy makers? Answer: maybe.

Nina will contact Steve Kress about the decoy makers

#### f) 2018 PSG ANNUAL MEETING

For the 2018 meeting we have two groups offering to host in Baja: GECl has one proposal (Alfonso Aguirre) and CICESE (Yuri Albores) has another. GECl has mentioned Los Cabos as a possible location and CICESE offers LaPaz.

2019 PSG Annual Meeting might be Portland, OR – two PSG members willing to host  
**Jane will send Kathy where there are concentrations of PSG members**

#### g) PROTOCOL AGAINST SCAMS

The Treasurer received an email from what looked like the Chair's email to make payment on an invoice for catering, over \$3700. The "Chair" specified she was going to be at a conference/meeting all day so she couldn't answer the phone (when the Treasurer tried to call, she did not pick up). The Treasurer contacted the bank to set up the wire transfer, but that was difficult, so requested from the "Chair" to simply send a check and received an address. Email was actually from nina[at]pacificseabirds[dot]org, but the reply address was an unrelated gmail address. The catering invoice's phone number had an electronic answering service.

In short, this was a targeted scam attempt on PSG - a sophisticated attack. This necessitates some type of verification mechanism for payment. Two easy solutions are 1) call and leave voicemail before requesting payment 2) include e-signature on invoice or email.

**Martin will provide few sentence synopsis to Peter on this scam situation**

Comment: another personalized email is not going to add security.

Comment: it would be best to use a cryptographic signature.

Comment: let's not put the ExCo emails on the web – members know how to contact ExCo.

Question: can the rule be that the ExCo member must sign the invoice to be paid? Answer: no.

Question: can the ExCo member include a secret message in the email to alert the Treasurer that it should be paid? Answer: no.

**ExCo members will give the Treasurer a call to confirm payment on all invoices**

#### h) PACIFIC SEABIRDS

The Chair is speaking w/ the Membership Coordinator who may be interested in taking on the task. The Membership Coordinator received the PS 41 documents.

**Nina, Jenn and Kathy will set up a call next week**

**Martin will try to locate the missing Pacific Seabirds, volume 2 (2)**

#### i) PSG HANDBOOK UPDATE

All the ExCo have received their section(s) to edit/update; the deadline for edits is 30 Sept 2016.

Comment: Part of the update process is to 1) add new sections 2) making sure current sections are complete 3) make it easier to find information.

**Jane will catch up with Jo regarding which new sections need to be added to the Handbook**

#### j) REGIONAL REPRESENTATIVE REPORTS

Early-to-mid-August is when regional representatives need to contact membership; the deadline for submitting reports is 30 September 2016.

**Jenn will create regional membership lists and send to regional representatives**

**Robb to compile the regional representatives' reports**

### 4. ADJOURN

**Motion to adjourn moved by Nina, Stephanie seconds**

**Abstentions: 0, Nays: 0, Yays: 8, motion passed unanimously.**

### AGENDA

1. Roll call & review agenda (Jane)

2. Approve minutes 24 June 2016\* (Jane) Report #1

3. Updates:

a) Elections Committee update (Jane) Report #2

b) Website Refresh Ad-hoc Committee update (Nina/Jane) Report #3

c) 2017 PSG Annual Meeting update (Peter)

d) 2017 PSG Annual Meeting theme and plenaries (Kyra)

e) 2017 Lifetime and Special Achievement awards (Kathy)

f) 2018 PSG Annual Meeting update (Kathy)

g) Protocol to guard against scams, incl. possible changes to the website (Martin)

h) Pacific Seabirds publication update (Nina)

i) PSG Handbook update (Jane)

4. Adjourn