

## MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING

13 October 2015 conference call: 1200-1330 (Pacific Daylight Time)

Amended and approved: 25 January 2016

**Present (8):** Kathy Kuletz (Chair), Jane Dolliver (Secretary), Nina Karnovsky (Chair Elect), Andrew Titmus (Student Rep), Anna Weinstein (N CA), Samantha Richman (E Coast US), Joanna Smith (Past Chair), Robb Kaler (Alaska).

**Absent (6):** Kuniko Otsuki (Asia/Oceania) Peter Hodum (WA, OR), Stan Senner (Vice Chair Conservation), Stephanie Avery-Gomm (Canada), Stefan Garthe (Europe, Africa), Yuri Albores (S CA, Latin America, HI).

### 30 SEPT MTG MINUTES

Page 2: add "answer" after end of first question "increase budget to 3K"

Page 2: add "Yes" as response to second question

Page 2: change "there were some question" to "there were some questions"

Page 2: after motion to change fiscal year, Q3, add now "it can now be done in the slow time of year"

Page 3: action item ExCo will vote – include "November" instead of "next" call

Page 3: managing editor, line 1, change "needs to" to "has requested to"

Page 4: line 2: add "some membership" before overlap

Motion to approve minutes with edits Kathy and Nina have described. Moved by: Jo, second: Andrew.

Opposed: 0, Abstentions: 0, passed unanimously.

### FUTURE OF PACIFIC SEABIRDS PROPOSAL (reports 3a, 3b, 3c)

3a: Letter to members re: ceasing paper copy distribution

3b: Proposal for format of new Pacific Seabirds (PS).

Paper copies will cease; we will stay with electronic version. Specific sections to be included/changed are within proposal. Additionally proposing to add quarterly newsletter for information to come out on a more timely basis to the membership.

Question 1(Q1): Page 3 – Item 16 – Proposals – clarify to "Conservation Proposals"

Q2: Page 1 – proposing to pay someone? Yes. More likely to get it done. Change to "We recommend an e-newsletter compiler be supported with this amount to spearhead the volunteer effort"

Q3: What is the timing? Spring and Fall PS have unique content. What is the vision for the 16 pieces of content be produced throughout the year (especially if 2 months lead time is added)?

Answer: PS would still be published 2x/year, newsletter would take content that became available during the quarter and make it available to membership.

For example, if section "regional reports" were available, it would be put online and then archived in PS-fall. Answer: Yes. PS would become annual summary of the four quarters (archive).

Survey of PSG members suggests they like to hear from PSG more often and when they received PS it was 1-2 years past when information was submitted. How about if newsletters are produced 3x/year? At the end of the year, all these are compiled, along with a letter from the Chair (volume 1 + volume 2).

Jane needs to create workplan (time out pieces throughout year) – see text immediately below

Jan-Apr: summarized annual meeting

May-Aug: call for content, fill in other non-time sensitive pieces, feature article, some field season reports

Sept-Dec: content in preparation for annual meeting

Comment: monthly is too taxing, tri-annually

**Motion: Pacific Seabirds to be produced annually as a compilation document at the end of the year and there is a tri-annual newsletter published three times a year online with content as per included in report 3b. Moved by: Jo, second: Robb.**

Q: All the content in e-newsletter will be put in the final Pacific Seabirds? Yes. At the end of the year, there is a note from the Chair included. All PSG business will be properly noted and archived.

Q: Still an e-newsletter produced in December? Yes, PS compiled document also created.

Q: What about formatting of e-newsletter? Probably use an existing e-newsletter template

**Motion: Accept proposal to modify the proposal in report 3b (see below). Moved by: Robb, second: Nina.**

**Pacific Seabirds is produced annually with a combined issue at the end of the year and PSG produces an e-newsletter three times/year; separate from the final Pacific Seabirds – a compilation (this motion is in relation to content in report 3b) Motion:**

**Opposed: 0, Abstentions: 0, passed unanimously.**

**Andrew and Jane need to put together a budget for the e-newsletter publication**

#### **AWARDS (reports 4a, 4b)**

4a: recommendations to ExCo

4b: full list of nominees and their nomination reports

4a is the recommended Lifetime Achievement Award (LAA) and Special Achievement Award (SAA) for 2016 to be presented in HI. From the awards committee: Past Chair, Chair, Chair Elect. LAA and SAA have been given since '93. Typically, one LAA, one SAA per year.

LAA is to: researcher, educator or conservationist who has made significant, long-term contributions to seabird science, conservation and education in the Pacific Ocean or the World.

SAA is to: performed outstanding long-term service to PSG and/or outstanding and significant exemplary accomplishment for the betterment of seabird research, education or conservation

The former Chairs put together nominations, present to Past Chair. Past Chair solicits to members: deadline was Aug 15, extended to Sept 15.

Asked former chairs for clarification: did they want multiple awards in same year? or to combine awards in same way? Kim Rivera sent out a poll: former chairs had a strong preference for recognizing John Piatt and Gus Van Vliet in the same year.

Some concerns about dilution and having more than one LAA in one year.

Larry Spear (who passed away in 2006) – it has been far too long for him not to be recognized.

We should honor Larry Spear now. The awards committee for the 2016 meeting cannot nominate for the 2017 meeting; each committee starts with a clean slate. There is a way we can handle the banquet to make sure the LAA and SAA honorees feel special. There is also an urgency for Larry's LAA to be in Hawaii due to his tropical seabird work.

**Motion: PSG awards Dr. John Piatt and Mr. Larry Spear for the Lifetime Achievement Award, Dr. Gus Van Vliet, Dr. Lindsay Young for the Special Achievement Award in 2016. Moved by: Jo, second: Nina.**

There were concerns that this would go on too long at the banquet and Nina has a plan to do this in a nice and timely fashion.

**Opposed: 0, Abstentions: 0, passed unanimously.**

## **LISTSERVE**

Anne Francis (interim website master) has looked at information that Annette Hentry started to migrate the listserv from FWS to Bluehost. She estimates it will take 10 hours (\$750) to set up and not migrate members (Verena would like use this opportunity to see who would like to remain on the list). We have approved \$3000 for website edits in the last fiscal year; we could take it out of this.

Motion: Spend \$750 as a new budget item to set up the listserv on bluehost. Moved by: Jo, second: Nina.

Opposed: 0, Abstaining: 0, Passed unanimously

## **STUDENT LODGING**

Could PSG front the money to book a condo at Turtle Bay for students without access to travel funds this early (i.e. in the fall)? Of all the lodging options, a condo is most economical. Many students don't have institution funds, can't get travel awards because they've attended PSG before, or are not from a big lab with grant funds. PSG would be reimburse when the students arrive.

Q1: How many condos? Ans: if large enough, one, for 8 people.

Q2: Condo owners won't permit a reservation without knowing who's going to be there? Won't permit overflow. How to deal with keys? Members will think this is an inappropriate use of funds? Answer: reserve, book it for 8,

Q3: What are the condo options? Ans: if split between 8 people, \$30/night/person.

Comments: We really need to encourage professors to get students housing with extra spots.

There is a room share Google Doc, students are encourage to sign up. But there is not much response until a few weeks before the conference. For students who have funding, they can reserve everything ahead of time. For other students, they don't know if they're coming until 2-3 weeks ahead of time (dependent on departmental travel awards, etc). Grad students need to be resourceful – find a group – are people not able to find roommates? If there's a need, PSG can reserve rooms.

We need to put out a survey, ask how many people: a) want to share? B) need help?

PSG/ExCo willing to talk about this with students to figure out how to secure accommodation is affordable

Q4: Down payment and reservation? Some of these condos have strict guidelines – is this a problem? Is the person that signs held liable? There's a damage deposit (\$2-days of lodging) and cleaning fee.

Because of this, maybe PSG should help with rooms at the resort. With 4/room, that's \$85/person/night. Could we arrange shuttles from another hotel? Or morning pickup from the campground?

Andrew to work with Jane and/or Jo to create a survey monkey to assess need

Jane will advertise room share Google doc on Facebook.

Andrew to advertise room share Google doc and meals provided to increase student attendance

## **2016 ANNUAL MEETING**

6 people have submitted abstracts (some are students)

4 people have submitted for travel awards

Nina to send out to second call for abstracts to listserv and list of current members

## **BYLAWS**

Kathy will call Doug Forsell about the final bylaws revision document before the World Seabird Union conference

### **2017 ANNUAL MEETING**

Ken Briggs cannot host in San Diego in 2017.

Sam suggested she could talk to Seaducks Society about combining PSG 2017 with Seaducks, but that may mean changing venue (which they may or may not want to do). For 2018, there is a proposal that PSG should meet with the International Ornithological Congress – August, 2018, Vancouver, BC (but this would be two joint meeting back-to-back, which may pose issues because there is not as much profit for joint meetings). The 2017 meeting needs to be in CA/WA/OR.

### **PACIFIC SEABIRDS**

Kathy will contact list of folks and Jane and Robb about publishing PS

Motion to adjourn. Moved by: Kathy, second: Robb.

### **AGENDA**

- 12:00PM 1. Roll call & review agenda (Kathy, Jane) – Report #1
- 12:05 2. Approve minutes from 30 September 2015\* (Jane) – Report #2
- 12:10 3. Future of Pacific Seabirds proposal\* (Andrew, Jane) – Report #3b
  - Letter to members – Report #3a
  - Workplan draft – Report #3c
- 12:30 4. Lifetime Achievement Award & Special Achievement Award\* (Jo) – Report #4
- 12:45 5. Student lodging at 2016 meeting proposal\* (Andrew) – Report #5
- 1:00 6. Other business (Kathy, Jo)
  - Bylaws (Kathy)
  - 2016 Annual Meeting (Nina)
  - 2017 Annual Meeting (Jo)
  - Marine Ornithology Managing Editor (Kathy, Jo)
  - Pacific Seabirds update (Kathy)
- 1:15 7. FY15 workplan update (Kathy)
  - See essential 2015 workplan items below
- 1:25 8. Review of action items from today's call (Jane)
- 1:30PM 8. Adjourn (Kathy)