

## MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING

7 December 2015 conference call: 1700-1830 (Pacific Daylight Time)

Amended and approved: 25 January 2016

**Present (7):** Kathy Kuletz (Chair), Jane Dolliver (Secretary), Nina Karnovsky (Chair Elect), Andrew Titmus (Student Rep), Robb Kaler (Alaska), Kuniko Otsuki (Asia/Oceania), Stan Senner (Vice Chair Conservation).

**Absent (7):** Anna Weinstein (N CA), Samantha Richman (E Coast US), Joanna Smith (Past Chair), Peter Hodum (WA, OR), Stephanie Avery-Gomm (Canada), Stefan Garthe (Europe, Africa), Yuri Albores (S CA, Latin America, HI).

### APPROVE 13 OCT MTG MINUTES

Jane will make changes to the minutes as Kathy described

### CODE OF CONDUCT COMMITTEE UPDATE

Jo has been leading the charge. Committee chair Jen Zamon provided Jo and Stan with draft; a few places where the Committee disagreed and did not make changes. Jo will work with them directly to wrap things up; available to the members by the February meeting. Members of the Code of Conduct Committee: Anne Harfenist, Annette Henry, Ken Morgan, Kim Nelson, Jennifer Provencher, Jeannette Zamon.

### UPDATE ON ANNUAL MEETING

Full program for 2 concurrent sessions, 3 concurrent sessions for the mornings

Some people are still submitting abstracts – some glitches with RegOnline

Three weeks of early bird registration – many people waiting on travel awards.

Totals are: 132 oral presentations, 43 posters

Many special paper sessions have filled

Andrew is actively working with the students re: housing

One housing complaint – the block of PSG rooms is not available on the last night of the conference. But the room block is still filling.

The banquet is outdoors (no projector screen), so Nina proposes doing the presentations during plenary session on Saturday, and awardees have the ability to speak during acceptance of the award at the banquet.

Budget notes: last year's meeting (2015 San Jose) made about \$25,000

Checking account balance: \$80, 431

Last year, the ExCo added an additional 2K to supplement student travel to San Jose

There are a record number of travel awards; the Chairs needed to make the process competitive to make the award amount worthwhile

All ExCo will help Nina find someone with experience putting together the program/abstract book

Andrew will send out student housing email to the list on RegOnline

Kathy will send out a call for report updates by 15Jan in prep for 10 Feb ExCo mtg

Kathy will contact Nina, Jo about ExCo vote on allocating more student travel funds; layout the rest of the PSG budget for a full picture

If ExCo vote required, Jane will send out Doodle poll by Dec 11

## **WEBSITE MAINTAINENCE & LISTSERVE MIGRATION**

Listserve up and running on Bluehost (though there will be a transition period – by Jan 1, everyone needs to sign up – over 900 people have signed up)

900 people on the listserve, 300 people are PSG members as of June 2015

**Kathy will catch up with Chairs re: discrepancy between the listserve and membership**

## **ELECTIONS**

Two candidates for every open position

Alan sent out a trial SurveyMonkey voting form

Elections are on-track to be completed in Dec

**Nina will email Alan Burger to find out if everyone votes for the regional reps**

## **BYLAWS**

Doug will work on this by Thursday

**Kathy will check back in with Doug this week**

## **2017 ANNUAL MEETING AND PROPOSAL FOR 2018**

Jo has been in contact with people in Oregon and Northern California

In 2017, Tacoma is most promising (LOCO: Peter Hodum, Nathalie Hamel, Scott Pearson, Stephani Zador)

In 2018, there is an option to join the International Ornithological Congress (Vancouver, BC, Aug 2018). Large meeting – 2,000 people.

Kathy, Jo had conference call with Bob Elner re: this opportunity

The main issue is timing: August is peak field season for most of Alaska. Venue, and advertising are supplied. This is a blended conference – seabird talks are competing for session space

**Kathy will make this discussion part of the Feb 10 ExCo meeting**

**Kathy will check with Jo re: sending IOC meeting notes to Stan**

## **NEW MARINE ORNITHOLOGY MANAGING EDITOR**

Louise Blight working with Tony Gaston to make the changeover.

## **PACIFIC SEABIRDS UPDATE**

Kathy sent out email for helping with Pacific Seabirds

Robb is helping Kathy with Pacific Seabirds

## **FY18 WORKPLAN**

**Jane and Kathy will look at entire workplan (larger view) and send out update**

## **ADJOURN**

**Kathy moves, Robb seconds.**

## **AGENDA**

- 17:00 1. Roll call & review agenda (Kathy, Jane) – Report #1
- 17:05 2. Approve minutes from 13 October 2015\* (Jane) – Report #2
- 17:10 3. Code of Conduct (Kathy)
- 17:30 4. Update on 2016 Annual Meeting (Nina)
- 17:45 5. Website maintenance, listserve migration (Kathy)
- 17:55 5. Other updates

- Elections (Alan)
  - Bylaws (Kathy)
  - 2017 Annual Meeting & proposal for 2018 (Kathy)
  - New Marine Ornithology Managing Editor (Kathy)
- 18:15 6. Pacific Seabirds update (Kathy)
- 18:20 7. FY15 workplan update (Kathy)
- See essential 2015 workplan items below
- 18:25 8. Review of action items from today's call (Jane)
- 18:30 8. Adjourn (Kathy)