MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING
7 December 2015 conference call: 1700-1830 (Pacific Daylight Time)
Amended and approved: 25 January 2016

Present (7): Kathy Kuletz (Chair), Jane Dolliver (Secretary), Nina Karnovsky (Chair Elect), Andrew Titmus (Student Rep), Robb Kaler (Alaska), Kuniko Otsuki (Asia/Oceana), Stan Senner (Vice Chair Conservation).

Absent (7): Anna Weinstein (N CA), Samantha Richman (E Coast US), Joanna Smith (Past Chair), Peter Hodum (WA, OR), Stephanie Avery-Gomm (Canada), Stefan Garthe (Europe, Africa), Yuri Albores (S CA, Latin America, HI).

APPROVE 13 OCT MTG MINUTES
Jane will make changes to the minutes as Kathy described

CODE OF CONDUCT COMMITTEE UPDATE
Jo has been leading the charge. Committee chair Jen Zamon provided Jo and Stan with draft; a few places where the Committee disagreed and did not make changes. Jo will work with them directly to wrap things up; available to the members by the February meeting. Members of the Code of Conduct Committee: Anne Harfenist, Annette Henry, Ken Morgan, Kim Nelson, Jennifer Provencher, Jeannette Zamon.

UPDATE ON ANNUAL MEETING
Full program for 2 concurrent sessions, 3 concurrent sessions for the mornings
Some people are still submitting abstracts – some glitches with RegOnline
Three weeks of early bird registration – many people waiting on travel awards.
Totals are: 132 oral presentations, 43 posters
Many special paper sessions have filled
Andrew is actively working with the students re: housing
One housing complaint – the block of PSG rooms is not available on the last night of the conference. But the room block is still filling.
The banquet is outdoors (no projector screen), so Nina proposes doing the presentations during plenary session on Saturday, and awardees have the ability to speak during acceptance of the award at the banquet.

Budget notes: last year’s meeting (2015 San Jose) made about $25,000
Checking account balance: $80, 431
Last year, the ExCo added an additional 2K to supplement student travel to San Jose
There are a record number of travel awards; the Chairs needed to make the process competitive to make the award amount worthwhile
All ExCo will help Nina find someone with experience putting together the program/abstract book
Andrew will send out student housing email to the list on RegOnline
Kathy will send out a call for report updates by 15Jan in prep for 10 Feb ExCo mtg
Kathy will contact Nina, Jo about ExCo vote on allocating more student travel funds; layout the rest of the PSG budget for a full picture
If ExCo vote required, Jane will send out Doodle poll by Dec 11
WEBSITE MAINTENENCE & LISTSERVE MIGRATION
Listserve up and running on Bluehost (though there will be a transition period – by Jan 1, everyone needs to sign up – over 900 people have signed up)
900 people on the listserve, 300 people are PSG members as of June 2015
Kathy will catch up with Chairs re: discrepancy between the listserve and membership

ELECTIONS
Two candidates for every open position
Alan sent out a trial SurveyMonkey voting form
Elections are on-track to be completed in Dec
Nina will email Alan Burger to find out if everyone votes for the regional reps

BYLAWS
Doug will work on this by Thursday
Kathy will check back in with Doug this week

2017 ANNUAL MEETING AND PROPOSAL FOR 2018
Jo has been in contact with people in Oregon and Northern California
In 2017, Tacoma is most promising (LOCO: Peter Hodum, Nathalie Hamel, Scott Pearson, Stephani Zador)
In 2018, there is an option to join the International Ornithological Congress (Vancouver, BC, Aug 2018). Large meeting – 2,000 people.
Kathy, Jo had conference call with Bob Elner re: this opportunity
The main issue is timing: August is peak field season for most of Alaska. Venue, and advertising are supplied. This is a blended conference – seabird talks are competing for session space
Kathy will make this discussion part of the Feb 10 ExCo meeting
Kathy will check with Jo re: sending IOC meeting notes to Stan

NEW MARINE ORNITHOLOGY MANAGING EDITOR
Louise Blight working with Tony Gaston to make the changeover.

PACIFIC SEABIRDS UPDATE
Kathy sent out email for helping with Pacific Seabirds
Robb is helping Kathy with Pacific Seabirds

FY18 WORKPLAN
Jane and Kathy will look at entire workplan (larger view) and send out update

ADJOURN
Kathy moves, Robb seconds.

AGENDA
17:00 1. Roll call & review agenda (Kathy, Jane) – Report #1
17:05 2. Approve minutes from 13 October 2015* (Jane) – Report #2
17:10 3. Code of Conduct (Kathy)
17:30 4. Update on 2016 Annual Meeting (Nina)
17:45 5. Website maintenance, listserve migration (Kathy)
17:55 5. Other updates
- Elections (Alan)
- Bylaws (Kathy)
- 2017 Annual Meeting & proposal for 2018 (Kathy)
- New Marine Ornithology Managing Editor (Kathy)

18:15  6. Pacific Seabirds update (Kathy)
18:20  7. FY15 workplan update (Kathy)
       - See essential 2015 workplan items below
18:25  8. Review of action items from today’s call (Jane)
18:30  8. Adjourn (Kathy)