

MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING

11 December 2015 conference call: 1200-1330 (Pacific Daylight Time)

Amended and approved: 25 January 2016

Present (11): Kathy Kuletz (Chair), Jane Dolliver (Secretary), Nina Karnovsky (Chair Elect), Christine Ogura (Treasurer), Jo Smith (Past Chair) Andrew Titmus (Student Rep), Robb Kaler (Alaska), Stan Senner (Vice Chair Conservation), Anna Weinstein (N CA), Stephanie Avery-Gomm (Canada), Stefan Garthe (Europe, Africa).

Absent (4): Kuniko Otsuki (Asia/Oceania), Yuri Albores (S CA, Latin America, HI), Peter Hodum (WA, OR), Samantha Richman (E Coast US).

STUDENT AND FOREIGN SCIENTIST TRAVEL AWARDS

Two items left out of the 2016 annual meeting budget:

Student travel (min \$2000)

Travel for scientists (min \$2500)

From the figure that Nina sent – the number of student travel applications is much larger this year – 29 applicants

Modifying the 2016 annual meeting budget to remove \$4500 from the profits and re-calculate is not an option, and Lindsay (Local Committee Chair) is not available.

PSG operating funds

There is \$56,170 (includes profits from San Jose meeting) – handbook suggests a \$50,000 min in checking account

There is \$2900 currently available in restricted student travel funds account

Other (unbudgeted expenses to consider in FY15-16)

a) maintenance of website and upgrades (2-6K)

Overhaul and re-design, including user accounts/passwords is \$5-6000

Jo will work to refine this estimate before the 10 February 2016 meeting

b) listserv expenses (see Q1, below)

c) deposit toward IOC meeting

This deposit could be any amount (\$500 to \$50,000 for associate status)

Q1: Are there actually additional costs associated with the listserv? Ans: Probably not. Good news on listserv – no annual maintenance costs for L-soft, no perpetual license.

Jo will go back to L-soft to get a refund on both of these

Status of the 2016 annual meeting

176 submitted abstracts, some students part of special paper sessions.

Q1: Total number of students who have submitted abstracts? Ans: 45 students.

Q2: When people are donating to student travel awards via RegOnline right now, are they giving to the HI meeting? Ans: No, goes to next year's meeting, 2017.

Motion: Amend the 2016 annual meeting budget to include restricted funds for 2015 silent auction and donations (~\$2900 USD) Moved by: Jo, Rob seconds
Abstaining: 1, Nays: 0, motion passed.

Motion: Include a \$2000 USD line item to the FY16 PSG operating budget for student travel awards. Moved by: Jo, Robb seconds.

Deadline is 16 Dec 2015 for early bird registration; we want to know about awards before that to avoid Lindsay spending time on RegOnline, manually decreasing registration costs. Jo will be away 16 Dec 2015 - 5 Jan 2016, so if additional funds came through, applicants would not be notified until 6 Jan 2016 – this is not a good option.

Abstaining: 1 Nays: 0, motion passed.

Motion: Include \$2500 USD as a line item to the FY16 PSG operating budget for non-US/Canadian scientist travel awards. Moved by: Robb, Andrew seconds

Q1: Do we have the funds to cover this and other potential new items in the Feb 2016 meeting?

Ans: Yes, from a paper budget perspective, this is close, especially adding \$5-6K for a website overhaul. On paper, travel awards and website costs may put the FY16 budget in the red, but we have the funds to cover this.

Q2: What about fund raising for the 2016 annual meeting? Ans: We should be looking to raise money for the meeting now. We need some effort/commitment for getting 2016 meeting sponsors so we can go back and cover these travel award expenses.

Q3: Is the request by foreign scientists higher this year as well? Ans: The number of people is not higher, but amounts requested are higher (presumably from the increase costs to get to HI)

Q4: Is this adding to the \$2500 to \$2000 that is already in the PSG operating budget for this purpose? Ans: No, we're creating a new line item in the FY16 PSG operating budget for a total non-US/Canadian scientist travel award budget of \$2500.

Abstaining: 0 Nays: 0, passed unanimously.

Something to think about: is it possible to waive the registration fee for students winning an award?

Motion to adjourn. Moved by: Robb, Nina seconds

AGENDA

- 12:00 1. Roll call & review agenda (Kathy, Jane) – Report #1
- 12:05 2. - Travel awards – background and proposals (Kathy, Nina)- Report #2
 - Student Travel awards
 - Non-US/Canadian Scientist Travel awards
- 12:15 3. – Proposed Budget amendments* – discussion and votes (all)
 - Student Travel awards
 - Non-US/Canadian Scientist Travel awards
- 12:50 4. Review of action items from today's call (Jane)
- 12: 55 5. Adjourn – (Kathy)